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August 11, 2018

Bill Grant
President/Owner
Best Company
1234 Main St
Anywhere, USA 12345

Re: General Industry Safety Survey
Omaha, NE

Bill,

This report is in follow-up to the safety survey completed on July 27, 2018. The purpose of the survey was to identify potential safety hazards and/or OSHA violations. Bob Smith is the contact person at this location.

Attached, is a list of safety observations and recommendations based on conditions present at the time of my visit. If you have any questions or require additional information after reading this report, please don't hesitate to contact me.

Sincerely,

John Doe
Safety Consultant
My Company, LLC
Phone: (555) 234-5678
Email: johndoe1963@cox.net

CC: Sam Miller
Tom Norton

DISCLAIMER: Observations and recommendations are purely advisory and based on practices and conditions observed and information provided at the time of this survey. They are not intended to include every loss or accident potential. It's the client's responsibility to make further observations and take whatever action that may be necessary to prevent losses, enforce safety procedures and eliminate hazardous conditions so as to comply with any federal, state, or local law, rule or regulation concerning safety and health.

Report Summary

Report Name: General Industry Safety Survey
Completed for: Best Company
Inspection Date: July 27, 2018
Location: Omaha, NE
Contact: Bob Smith, Manager
Region: Midwest
Score: 59.1%

Scope of Work: Monthly Safety Inspection

Findings:

Compressed Air

Issue Identified Compressed air used for cleaning is not kept under 30 psi at nozzle (1910.242)

Responsible Party: Maintenance Manager

Recommendation *Do not use compressed air for cleaning purposes except where reduced to less than 30 p.s.i. at the nozzle tip and then only with effective chip guarding and personal protective equipment. Take appropriate steps to reduce air pressure as required [reference 1910.242(b)]. [View OSHA Standard](#)*

Photo(s)



Non-compliant air nozzle



Non-compliant air nozzle

Compressed Gas Cylinders

Issue Identified Not all cylinders are secured to prevent tipping (1910.101)

Responsible Party: Fabrication Manager

Recommendation *Take appropriate steps to secure compressed gas cylinders in an upright position to prevent them from tipping over in accordance with Compressed Gas Association Pamphlet P-1-1965 [incorporated by reference in Sec. 1910.6]. [View OSHA Standard](#)*

Photo(s)



Example of cylinders NOT stored properly



Example of cylinders NOT stored properly

Cranes/Rigging

Issue Identified **The rated load of each hoist is not marked and/or clearly legible from the ground or floor (1910.179)**

Notes: Several jib cranes need rating stenciled on beam

Severity Rating: Advisory

Responsible Party: Maintenance Manager

Recommendation *Mark the rated load of the crane on each side of the crane and be sure it is clearly legible from the ground or floor [reference 1910.179(b)(5)]. [View OSHA Standard](#)*

Photo(s)



Jib crane load limits are not legible from ground

Issue Identified **Not all lifting hooks have functional safety latches (1910.179)**

Responsible Party: Maintenance Manager

Recommendation *Visually inspect hooks daily for defects (i.e. twisted, pitted, throat opening too wide, broken/missing safety latch, etc.) and repair and/or replace hooks when defects are found [reference 1910.179(j)(2)(iii)]. [View OSHA Standard](#)*

Photo(s)



Safety latch is broken - East bay Defective lifting hook

Issue Identified **Slings are not maintained in good condition and/or they contain kinks or knots (1910.184)**

Responsible Party: Shipping Manager

Recommendation *Damaged or defective slings shall not be used. Additionally, slings shall not be shortened with knots or bolts or other makeshift devices and sling legs shall not be kinked. [reference 1910.184(c)(1),(2),&(3)] [View OSHA Standard](#)*

Photo(s)



Defective wire rope sling in Yard Damaged wire rope sling in shipping area

Issue Identified **Slings are not maintained in good condition and/or they contain kinks or knots (1910.184)**

Responsible Party: Maintenance Manager

Recommendation *Damaged or defective slings shall not be used. Additionally, slings shall not be shortened with knots or bolts or other makeshift devices and sling legs shall not be kinked. [reference 1910.184(c)(1),(2),&(3)] [View OSHA Standard](#)*

Photo(s)



Defective chain sling in shop

Electrical Safety

Issue Identified Access to breaker panels, disconnects, etc. is obstructed (i.e. proper clearance is not maintained) and/or the area around transformers and other electrical equipment is not kept clear (1910.303)
Responsible Party: Maintenance Manager

Recommendation Take steps (i.e. paint lines on floor, use railing, cones, etc.) to maintain sufficient access and working space (min. 30 inches wide by 36 inches deep) in front of all electric equipment including breaker panels, disconnect switches, transformers, etc. [reference 1910.303(g)(1)]. [View OSHA Standard](#)

Photo(s)



Blocked electrical panel in QA lab



Blocked electrical panels in MCC2

Exits/Egress

Issue Identified Emergency lights are not provided and/or not all functional (1910.37)
Responsible Party: Maintenance Manager

Recommendation Install emergency lighting as needed to ensure adequate lighting of all exit routes and doors during a power failure. Also, lighting should be tested monthly to ensure batteries are not dead or bulbs burned out. Repair/replace as needed [reference 1910.37(b)(1)]. [View OSHA Standard](#)

Photo(s)



Emergency lights above door in west Bay are not working



Emergency lights outside Breakroom are not working

Flammable Liquids

Issue Identified More than 25 gallons of Category 1 flammable liquids are stored outside of approved storage cabinet or storage room (1910.106)
Severity Rating: Serious

Responsible Party: Maintenance Manager, Paint Shop Manager

Recommendation *The quantity of Category 1 flammable liquids that may be located outside of an inside storage room or storage cabinet in a building or in any one fire area of a building shall not exceed 25 gallons. [reference 1910.106(e)(2)(ii)(b)(1)] [View OSHA Standard](#)*

Photo(s)



Improper storage of flammables in outside storage building



Paint shop could use two more flammable storage cabinets



More flammable storage cabinets are needed

Grinders (Bench/Pedestal)

Issue Identified **Work rest(s) are not all adjusted to within 1/8 inch of wheel (1910.215)**

Responsible Party: Maintenance Manager

Recommendation *Adjust (or install if missing) the work rest on grinders to within one-eighth inch of the wheel to prevent items from being jammed between the wheel and the work rest [reference 1910.215(a)(4)]. [View OSHA Standard](#)*

Photo(s)



Guards not adjusted properly

Issue Identified **The tongue guard is not adjusted to within 1/4 inch of wheel (1910.215)**

Responsible Party: Maintenance Manager

Recommendation *Adjust (or install if missing) the tongue guard on grinders to within one-fourth inch of the wheel [reference 1910.215(b)(9)]. [View OSHA Standard](#)*

Photo(s)



Tongue guard not adjusted properly



Tongue guard not adjusted properly

Issue Identified

Bench/pedestal grinders are not all permanently mounted (1910.212)

Responsible Party: Maintenance Manager

Recommendation

Make sure all equipment (i.e. bench or pedestal grinders) designed for a fixed location are securely anchored to prevent walking or moving [reference 1910.212(b)]. [View OSHA Standard](#)

Photo(s)



Grinder should be mounted to work bench and guards installed

Hazard Communication

Issue Identified

Secondary chemical containers are not properly labeled and/or legible (1910.1200)

Notes: Several mislabeled chemicals were found

Responsible Party: Fabrication Manager

Recommendation

When hazardous chemicals are transferred to secondary containers (except when intended for immediate use), the employer shall ensure that each container is labeled, tagged or marked with the product identifier and words, pictures, symbols, or combination thereof (i.e. HMIS Labels), which provide at least general information regarding the hazards of the chemicals, and which, in conjunction with the other information immediately available to employees under the hazard communication program, will provide employees with the specific information regarding the physical and health hazards of the hazardous chemical. The label shall be legible. [reference 1910.1200(f)(6)(ii)] [View OSHA Standard](#)

Photo(s)



Cutting fluid in soda bottle?
Seriously?



Need HMIS label



Secondary containers not
properly labeled

Housekeeping

Issue Identified **Not all work areas are kept clean and orderly (1910.141)**

Notes: Serious issues relating to housekeeping were found throughout. Need to focus attention on this area.

Recommendation *Take steps to ensure all places of employment are kept clean and organized to the extent that the nature of the work allows [reference 1910.141(a)(3)(i)]. [View OSHA Standard](#)*

Photo(s)



Poor housekeeping in MCC2



Are you kidding me!?

Ladders (Portable)

Issue Identified **Ladders are not inspected when first used and/or not maintained in good condition 1910.23(b)(9)**

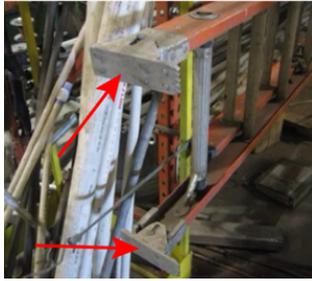
Notes: Overall, ladders were in good condition. Just one exception

Severity Rating: Moderate

Responsible Party: Maintenance Manager

Recommendation *Ladders shall be inspected before initial use in each work shift, and more frequently as necessary, to identify any visible defects that could cause employee injury. [reference 1910.23(b)(9)] [View OSHA Standard](#)*

Photo(s)



Non-skid feet on straight ladder in Shop are missing

Machine Guards (General)

Issue Identified Rotating parts hazards are not all properly guarded or shielded (1910.212)

Responsible Party: Maintenance Manager

Recommendation *Install guards or shields on machines to prevent placing a body part in the rotating parts hazard of a machine (i.e. chuck guard or shield on drill presses or lathes, fixed guard on rotating shaft, etc.) [reference 1910.212(a)(3)(ii)]. [View OSHA Standard](#)*

Photo(s)



Drill press in Maintenance Shop needs a chuck guard

Machine Guards (Woodworking)

Issue Identified Hand-held circular saw blades are not all properly guarded (1910.213)

Severity Rating: Serious

Responsible Party: Maintenance Manager

Recommendation *Make sure the self-adjusting guard on circular saws is in place and functioning properly to prevent accidental contact with saw blade. Repair or replace as needed [reference 1910.213(a)(12)]. [View OSHA Standard](#)*

Photo(s)



Bolt is being able send to bypass guard

Medical Services/First Aid

Issue Identified **Eyewash stations are not available or easily accessible when required (1910.151)**

Notes: Non approved eyewash station in lab should be replaced with ANSI approved unit.

Recommendation *Provide suitable facilities for quick flushing of the eyes for immediate emergency use (i.e. access must be unobstructed) wherever employees may be exposed to injurious corrosive materials [reference 1910.151(c)]. [View OSHA Standard](#)*

Photo(s)



Non approved eye wash and bottles were expired

Storage

Issue Identified **Materials are not all stored/stacked safely (1910.176)**

Responsible Party: Warehouse Manager

Recommendation *Materials in storage should be stacked, blocked, interlocked and limited in height so that they are stable and secure against sliding or collapse. Avoid leaning items on end unless secured to prevent them from falling over [reference 1910.176(b)]. [View OSHA Standard](#)*

Photo(s)



Need to address material storage issues

Tools (Hand & Power)

Issue Identified Tools are not all inspected and maintained in good condition (1910.242)

Responsible Party: Fabrication Manager

Recommendation *Require employees to inspect and maintain tools and equipment in a safe condition. Tag and remove from service any damaged or defective tools until repairs can be made or discard if repairs are not possible [reference 1910.242(a)]. [View OSHA Standard](#)*

Photo(s)



Issue Identified All angle grinders are not properly guarded (1910.243)

Responsible Party: Maintenance Manager

Recommendation *Require use of safety guards on portable angle grinders and the guard must be located between the operator and the wheel during use [reference 1910.243(c)(3)]. [View OSHA Standard](#)*

Photo(s)



Closing Comments:

Issues were reviewed with Bob prior to leaving site. He commitment to addressing all open items.

Score Summary

Severity Adjustment

Positive Findings:	47	Critical Findings:	0	(deduct 10% for each)
Negative Findings:	21	Serious Findings:	2	(deduct 5% for each)
Total Findings:	68	Other Neg Findings:	19	(Minor, Moderate, Advisory)
Score: 59.1% Positive		Severity Adjustment:		10.0%

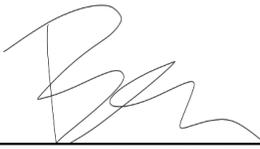
Submitted by:
 John Doe
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Geo-Tag Information:
 Latitude: 41.267246
 Longitude: -96.201962
 Date: 07/27/2018
 Time: 06:46 PM (CDT)

Inspector Signature:


 X
 Fri Jul 27 2018 20:14:44 GMT-0500 (CDT)

Site Contact Signature:


 X
 Fri Jul 27 2018 20:14:44 GMT-0500 (CDT)